



September 2, 2022

Back to School Reminders

As a new school year starts, we want to provide Principals and Vice-Principals with some start-up reminders to ensure you are being as proactive as possible in your work:

- Re-familiarize yourself with the [Professional Standards for BC Educators](#), and ensure that your work and decisions are always grounded in them.
- Take the time to look through and familiarize yourself with your district's **Policies and Administrative Procedures**, and ensure you follow them in your daily work (these are usually easily accessible on the district website).
- Make sure you have an up-to-date version of your **personal services contract** and take the time to read it.
- Be familiar with your district's policy and procedures on Harassment and Bullying, and ensure you are familiar with section [E2 of the Teachers' Collective Agreement](#).
- Read through [Section 5 of the BC School Act](#) – that speaks to the powers and duties of Principals and Vice-Principals.

Your Member Support Services (MSS) team is always here to support you should you encounter any unexpected challenges in your employment, or for professional guidance. We can be reached by email at mssinfo@bcvpva.bc.ca.